



Effective Supervision

The HR Factor

Presented by:
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Consultant to the Construction Industry

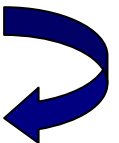


Is there room for improvement in your managerial skills? The HR Factor.

This seminar is designed for the construction professional that sees the need to fine tune the HR factor of his job. Know the law regarding your employees. Study the role of conflict and define procedures and accountability to deal with this inevitable occurrence in the workplace. Become better equipped in problem solving, identifying symptoms of incompetence and a negative work climate and how to use appropriate problem solving techniques. Learn training principles and techniques for on-the-job training. Find the best people for the job, and make sure you are complying with all legal guidelines. Conduct performance appraisals that leave your people motivated with a renewed sense of commitment and direction.

Who should attend? This series is geared towards the smaller company without it's own HR department and it's mid-level supervisors. However, all persons in a supervisory role will find benefit in the materials taught, from field supervisors to senior supervisors to those new to supervision.

3 Week Course
Mondays, November 1 - 15, 2010
5:00 PM to 8:00 PM



ABC Members \$225
Non-members \$295
SE – 2 no charge

Participants must cancel their reservation one week in advance of the class start date. There will be no refunds given for cancellations after the deadline date. Anyone who has made a reservation and does not attend without canceling by the deadline date will be billed for the full amount. Substitutions will be accepted. ABC reserves the right to cancel an event if a minimum number of attendees is not reached.

fax or return registration form to (714) 779-3193, attn: Theresa Lovejoy, or mail to the Chapter office

Company Name: _____ Phone: _____ Fax: _____

Attendee(s): _____

MC VISA Card # _____ Exp. Date: ____/____/____

Amount \$ _____ Authorized Signature _____

Check #: _____ Bill Company: _____
(ABC members only)

ABC So-Cal, 1400 No Kellogg Drive, Suite A, Anaheim, CA 92807 Telephone (714) 779-3199 FAX: (714) 779-3193
Visit us on the web at www.abcsocal.org for a schedule of other upcoming events