



STEP-BY-STEP INSTRUCTIONS FOR NEW ENROLLEES:
"PLEASE SUBMIT YOUR APPLICATION TO ANAHEIM LOCATION"
****OPEN ENROLLMENT DEADLINE FRIDAY APRIL 8th, 2022****

STEP ONE – Complete and sign the enclosed documents:

- a) ABC SoCal Sheet Metal Craft Training Enrollment Form must be filled out entirety and signed by Enrollee and Contractor where designated.
- b) Emergency Information form
- c) Hold Harmless and Indemnity Agreement

STEP TWO – **Submit the entire following ORIGINAL documents to ABC SoCal by EMAIL, MAIL OR HAND DELIVER:**

- a) ABC SoCal Sheet Metal Training Enrollment Form must be filled out entirety and signed by Enrollee and Contractor where designated;
- b) Emergency Information form;
- c) Hold Harmless and Indemnity Agreement;
- d) A **clear** and **enlarged copy** (color) of enrollee's **Driver's License**
- e) \$25.00 processing fee – Payable to: ABC SoCal (\$25.00 charge for returned checks – enrollment will be terminated)

PLEASE SUBMIT YOUR APPLICATION TO:

*****SUBMIT ALL DOCUMENTS NOTED IN STEP TWO AT THE SAME TIME BY EMAIL, MAIL OR HAND DELIVER:**

DROP-OFF LOCATIONS:

CTP Administrator

Drop Off: Monday- Friday 8:30am to 4:30pm

. **Email:** dgaleana@abcsocal.net

Anaheim Mailing Address: 1400 N. Kellogg Drive, Suite A, Anaheim, CA 92807

***NOTE: IT IS THE ENROLLEE'S & CONTRACTOR RESPONSIBILITY TO SUBMIT ALL REQUIRE DOCUMENTS TO ABC SOCAL BY MAIL OR HAND DELIVERY.**

**For more information or questions, please contact our craft-training administrator:*
Anaheim Office: 714-779-3187 **D:** 714-408-7187 **Email:** dgaleana@abcsocal.net



Outline of Trainee Program Fees:

Sheet Metal (Members)

Enrollment:

- ABC SOCAL: **\$25.00** at time of enrollment

Tuition:

- FALL (July – December): \$150.00 monthly for 5 months = **\$750.00**
(All levels – First Semester)
- SPRING (January – May): \$150.00 monthly for 5 months = **\$750.00**
(All levels – Second semester; Must have completed the previous Fall semester)

Additional Class:

- OSHA 30 (**Mandatory**) = **\$250.00** billed when enrolled
(All current / new trainees)

Books:

- CORE/LEVEL 1: **\$205.00**
- LEVEL 2: **\$130.00**
- LEVEL 3: **\$145.00**
- LEVEL 4: **\$135.00**
- GREEN: **\$45.00**
(Taught during level 2.2-spring semester)

Misc.:

- MATH CLASS: **\$150.00**
(For those that fail the TABE test)
- MAKE-UP DAY FEE: **\$100.00**
(Charged when student misses class and attends m/u day w/o a valid excuse)



EMERGENCY INFORMATION

Student Name _____ Date _____

Address _____ City _____ ZIP _____

Cell Phone _____ Email _____

IN CASE OF EMERGENCY CONTACT:

Name _____ Relationship _____

Home Phone _____ Work Phone _____

Cell Phone _____

Name of Physician _____ Telephone _____

Medications _____

Allergies _____

Optional Information: Do you have any conditions that could adversely affect or limit your classroom or on-the-job training? Yes No

If yes, please explain: _____

CONSENT FOR TREATMENT

I, the undersigned student (**check one of the following boxes**) **DO** **DO NOT** authorize any emergency X-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or specific supervision of any physician and surgeon licensed under the provisions of the Medical Practice Act.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required. This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California and will remain in effect until revoked in writing.

Student Signature

Date



Sheet Metal CRAFT TRAINING PROGRAM HOLD HARMLESS AND INDEMNITY AGREEMENT (Including Field Trips)

I, _____, accept the conditions of the Sheet Metal Craft Training program and obligate myself to follow all of the requirements set therein.

I assume the entire responsibility and liability and will hold harmless Associated Builders and Contractors of Southern California, Inc., its agents, servants and employees from any and all losses, expenses, demands and claims made against Associated Builders and Contractors of Southern California, Inc., its agents, servants, and employees by myself as trainee or my heirs, survivors or any third person because of injury or alleged injury (including death) whether caused by Associated Builders and Contractors of Southern California, Inc., its agents, servants or employees negligence or otherwise arising from any activities anticipated under this training.

Furthermore, I grant ABC Southern California permission to photograph film and/or record me and use reproductions of my physical and audio likeness and in all media including but not limited to, motion pictures, video tape, television, commercial advertisements, promotional material, live presentations, and/or print materials. My signature below signifies my understanding and agreement to comply with these terms.

Signature of Trainee

Date

EQUAL EMPLOYMENT OPPORTUNITY & ANTI-HARASSMENT POLICIES

ABC SoCal's apprenticeship and craft training program comply with the current Department of Labor policies and regulations. It is the continuing policy of ABC, Southern California Chapter to take affirmative action to assure equal opportunity and anti-harassment for all current and prospective trainees without regard to:

Race, Color, National origin, ancestry, Gender, sexual orientation, age (40 or older), genetic information, personal appearance, marital status, familial status, family responsibility, pregnancy, other pregnancy-related conditions, childbirth, disability, military/veteran status, citizenship status, religion, political affiliation, past convictions or incarceration, prior psychiatric treatment.

***Additionally, to any other status protected by federal or state law, local ordinance or Executive Orders.*

COMPLAINTS:

If an apprentice or trainee believes he or she has experienced discrimination or harassment, they may file a complaint, within 300 days of the alleged incident, through the:

**Division of Labor Standards Enforcement
Retaliation Complaint Investigation Unit
605 W. Santa Ana Blvd. Bldg. 28, Room 625
Santa Ana, CA 92701**